Pink = Trim size (DL = 210mm x 99mm)

Green = Bleed area - Any images or colour meeting the ‘trim’ (edge of the page) need to exceed by 3mm on all edges to meet the green line

Orange = Safe Zone - Keep any important suff such as text inside here

When you are finished:

1. **Unlock and delete the guides from the layers panel (Window > Layers)**
2. **Export as PDF**
3. **In the export menu select ‘Marks and Bleeds’**
4. **Tick the ‘Crop marks’ box**
5. **Untick the ‘Use document bleed settings’ box**
6. **Add 3mm of bleed to all edges**
7. **Export!**